TENNESSEE AQUARIUM

SUMMER DAY CAMP VOLUNTEER APPLICATION PACKET SUMMER 2013

FILLING POSITIONS NOW

Check website after April 1 for availability before applying

Positions are filled as applications arrive on a first come, first serve basis. Please return your application as quickly as possible—day camp positions fill quickly and there will be more applicants than day camp positions.

Mail to:
Tennessee Aquarium
Volunteer Office
201 Chestnut Street
Chattanooga, TN 37401

Day Camp Assistant Position Description:

Volunteers assist the Education Department with the summer day camp programs. Volunteer involvement includes camps for ages 4-10.

Work Area:

- Tennessee Aquarium, Chattanooga Nature Center and other off-site field trip locations.

Qualifications:

Day Camp Volunteers should:

- Be a student in good standing in school
- Be between the ages of 14-17 years old **(must be at least 14 by May 1 or before)**
- Have some experience working with children (i.e. babysitting/siblings)
- Participate in all aspects of camp
- Have reliable transportation to and from the Aquarium during the camp program
- Complete a volunteer application

Check website for full camps before applying after April 1st

- **Positions are filled on a first come, first serve basis. Please return your application as soon as possible—day camp positions fill up quickly and there are more applicants than positions.**
- **Each volunteer must attend the appropriate training sessions for your assigned camp to apply/participate—No Exceptions!**
- **We require a MINIMUM of 2 weeks of volunteering with a maximum of four weeks of volunteering with no more than two consecutive weeks.**

Day Camp Assistant Volunteer Training

ALL VOLUNTEERS MUST ATTEND the following training sessions for the camps they will be working!! Check session dates for the camps you are interested in since all camps are NOT held every week.

- **Treefrogs**: **Saturday, May 18th** from 1-5pm (at the Chattanooga Nature Center).
- **Aquatots**: **Saturday, May 11th** from 1-3pm (DS classroom in River Journey Building)
- **Tadpoles: Saturday, May 18th** from 10:15am-Noon in the IMAX Building.
- **Polliwogs**: **Saturday, May 25th** from 1-3pm in the IMAX Building
- **Bullfrogs**: **Saturday, May 18th** from 8:30am-10:00am. Meet at the Member's Entrance of River Journey.

Get applications in as soon as possible-spaces fill quickly!

AQUARIUM CAMP SESSIONS 2013
Session 1 June 3-7
Session 2 June 10-14
Session 3 June 17-21
Session 4 June 24-29
Session 5 July 1-5(ONLY Aquatot camp this week)
Session 6 July 8-12
Session 7 July 15-19
Session 8 July 22-26
Session 9 July 29-Aug 2

- **AquaTots: Sessions 1-9**
  Campers ages 4-5(Pre-K)
  Volunteer time with camp: 8:30am to 1:00pm

- **Tadpoles: Sessions 1-4,6-9**
  Campers ages 5-6
  Volunteer time with camp: 8:30am to 4:30pm

- **Treefrogs: Sessions 1,2, & 6**
  Campers ages 7-8
  Volunteer time with camp: 8:00am to 4:00pm
  (Drop off/pick up at Chattanooga Nature Center)

- **Polliwogs: Sessions 1-4,6-9**
  Campers ages 7-8
  Volunteer time with camp: 8:30am to 4:30pm

- **Bullfrogs(WITH A THURSDAY OVERNIGHT EACH SESSION):**
  Session1, Sessions 3-4,6-9 (no sessions 2 or 5)
  Campers ages 9-10
  Volunteer time with camp: 8:30am to 4:30pm

- **NOTE: Volunteers must arrive a half hour before campers arrive and stay a half hour after campers leave. This is to prepare for the day ahead and clean up.**

IMPORTANT! You are allowed a 4 week maximum of volunteer service in camp and a minimum of 2 weeks. Please sign up for no more than 2 consecutive weeks at a time and you can do one week in one camp and another week in another. If sessions are full the coordinator will call or e-mail you with alternatives IF any are available.

Tennessee Aquarium Day Camp Volunteer Guidelines

Volunteers provide a valuable service to the Tennessee Aquarium and each volunteer's time is appreciated. In order to provide excellent opportunities for both volunteers and campers, all selected day camp volunteers will be expected to follow guidelines during the course of all summer camp activities.

Parent please read carefully! By your child becoming a camp volunteer, you both are agreeing to adhere to these guidelines. Please sign the bottom and return with your application form. All volunteers must return guidelines agreement form.

Each volunteer should:

- **Be a student in good standing at school.**
- Participate in **all** aspects of summer camp and actively engage with the campers by playing games, singing songs and interacting.
- Remain at the Aquarium with your camp group and counselors during camp hours including any overnights. You should bring your own lunch with you each day to camp.
- Be aware of and responsive to campers at all times as extra eyes and hands are essential to day camp. Stream play and field trips are especially important times to be visually aware of the campers.
- Demonstrate appropriate behavior at all times during summer programs.
- Do not discuss topics not suitable for young children while in the company of campers. (i.e. contents of adult-related television shows, songs, jokes, slogans, etc).
- Dress in comfortable clothing such as tennis shoes, shorts and t-shirts not advertising any alcohol, tobacco or other adult related products. Shorts should be mid-thigh length. Shirts must cover your stomach. **Flip-flops**, **Crocs or Tevas may be worn during stream time only**.
- Do not bring personal electronics such as IPods to camp.
- Only bring a cell phone for emergency use. *Phones* **will not** *be used during camp hours for personal calls*.
- Notify your lead camp counselor at least a day before if you must be late or leave early from a day of camp due to an appointment (i.e. doctor, dentist). Camp volunteers are a **vital** part of the success of each camp day and we need to plan accordingly if you must be out on a scheduled day. **Please contact Beth at 785-4052 or Jennifer at 785-4050 if you wake up sick and can't attend camp on your scheduled day.**

Please cut out and RETURN this section with your application.

I _____ (print volunteer name) have read and understand the camp guidelines. Our signature/initials indicate that we agree to adhere to these guidelines throughout my experience as a Tennessee Aquarium summer camp volunteer.

_____

Parent Signature & Volunteer Initials **Date**

Tennessee Aquarium

Volunteer Office – 201 Chestnut Street
Chattanooga, TN 37401
(423) 785-3057, jmp@tnaqua.org
Fax (423) 756-1849

Day Camp Volunteer Application

Application Date:

Personal Information

Name:			
	First	**M.I.**	**Last**

Street Address:

City:	**State:**	**Zip:**

Home Phone:	**( )**	Cell Phone:	**( )**

E-mail Address for you or parent: Birth Date:

Emergency Contact Name: Relationship:

Emergency Contact: CELL: WK: HM:

Camp Preferences:

Preferred Camp: _____

Second Camp Choice: _____

What camp sessions are you available _____

General Information

Do you have reliable transportation?

Adult Shirt Size:	Small	Medium	Large	X-Large	XX-Large

Volunteer Experience

Organization:	Position:
Organization:	Position:

Other Information

Skills/Hobbies:

How did you hear about this program?

Last Name

First Name

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